

**TIPPECANOE COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING  
JANUARY 17, 2006**

The Tippecanoe County Commissioners met on Tuesday, January 17, 2006 at 10:00 A.M. in the Tippecanoe Room in the County Office Building. Commissioners present were: President John L. Knochel, Vice President Ruth E. Shedd, and Member KD Benson. Also present were: Auditor Robert A. Plantenga, Commissioners' Assistant Jennifer Weston, County Attorney Douglas J. Masson, and Secretary Pauline E. Rohr.

President Knochel called the meeting to order and led the Pledge of Allegiance.

***APPROVAL OF MINUTES***

- Commissioner Shedd moved to approve the Minutes of the January 3, 2006 Regular Meeting as distributed, seconded by Commissioner Benson; motion carried.

***APPROVAL OF ACCOUNTS PAYABLE VOUCHERS***

- Upon the recommendation of Commissioners' Assistant Jennifer Weston, Commissioner Benson moved to approve the Accounts Payable Vouchers with no exceptions, seconded by Commissioner Shedd; motion carried.

***HIGHWAY: Assistant Executive Director Mike Spencer***

**Consultant's Agreement: Bridge #151: H. Stewart Kline & Associates**

Mr. Spencer requested approval of the Consultant's Agreement for design work for the rehabilitation of Bridge #151, Hog Point Bridge, located on Pretty Prairie Road over the Tippecanoe River.

- Commissioner Shedd moved to approve the Consultant's Agreement with H. Stewart Kline & Associates for Bridge #151, seconded by Commissioner Benson; motion carried.

**Utility Agreement: Verizon Communications, Inc.**

Mr. Spencer requested approval of this Utility Agreement with Verizon Communications, Inc. to relocate their telephone lines within the County's right-of-way. Relocation is necessary due to the County Bridge #52 Project on 150 E (S 18<sup>th</sup>) over Wea Creek just north of 510 S.

- Commissioner Shedd moved to approve the Utility Agreement with Verizon Communications, Inc. to relocate their telephone line due to the Bridge #52 Project, seconded by Commissioner Benson; motion carried.

**Construction Maintenance Bonds: Dwenger Excavating Contractors, Inc. #B8884428, Poindexter Excavating, Inc. #8806156, and C.H. Garmong & Son, Inc. #8819157**

- Commissioner Shedd moved to accept \$5,000, three (3) year Construction Maintenance Bonds #B8884428 for Dwenger Excavating, Inc. for work on the right-of-way of N 500 W, #8806156 for Poindexter Excavating, Inc. for work on all County right of ways, and #8819157 for C.H. Garmong & Son, Inc. for work in the right-of-way of 3565 E 300 N (Roadworks Manufacturing) of seconded by Commissioner Benson; motion carried.

***EXTENSION CONTRACTUAL SERVICES AGREEMENT: Purdue University: County Agent Bryan Metzger***

Mr. Metzger requested approval of the Contractual Services Agreement for four (4) County Extension Educators for a total budgeted amount of \$122,680. The contract runs from January 1, 2006 through December 31, 2006.

- Commissioner Shedd moved to approve the Extension Contractual Services Agreement between Tippecanoe County and Purdue University, seconded by Commissioner Benson; motion carried.

***CONTRACT: Miami Systems Corporation: Treasurer Oneta Tolle***

Mrs. Tolle requested approval of the Contract Renewal with Miami Systems Corporation for printing the 2005 pay 2006 Tax Bills. The 2006 contract amount is \$18,428 which is lower than the 2005 amount of \$18,636.

- Commissioner Shedd moved to approve the Contract Renewal with Miami Systems Corporation, seconded by Commissioner Benson; motion carried.

***GRANTS: Grant Coordinator Christine Chapman***

**CASA: Victims of Crime Act (VOCA) Grant**

Mrs. Chapman explained that the application for this VOCA Grant for the Special Projects Coordinator/Volunteer Supervisor has not been completed but asked the Commissioners to approve it because it is due February 1, 2006. Since they want to increase the position to 30 hours per week, they are requesting an increase from \$10,590 to \$19,312 for the grant period July 1, 2006 through June 30, 2007.

- Commissioner Shedd moved to approve the VOCA Grant for CASA, seconded by Commissioner Benson; motion carried.

**Food Finders Subrecipient Semi-Annual Report**

Mrs. Chapman submitted the Semi-Annual Report from July 1, 2005 through December 31, 2005 for Food Finders showing they served 475,100 needy beneficiaries.

- Commissioner Shedd moved to accept Food Finders' Semi-Annual Report and authorize the President of the Board of Commissioners to sign, seconded by Commissioner Benson; motion carried.

**Emergency Management (TEMA) Quarterly Report: Homeland Security Funds**

Mrs. Chapman said, because this report was due January 15, 2006, Commissioner Benson signed it on January 9, 2006. This is a quarterly report showing how Homeland Security Grant Funds were spent.

- Commissioner Shedd moved to approve TEMA's Quarterly Report, seconded by Commissioner Benson; motion carried.

**IV-D Court Grant Application**

Mrs. Chapman requested approval of the IV-D Court Grant Application in the amount of \$172,094.58. She noted that two thirds of the approved 2006 Budget will be reimbursed. Since the application was due January 13<sup>th</sup>, President Knochel signed the application on January 12<sup>th</sup> and it was overnighted to Indianapolis.

- Commissioner Shedd moved to approve the IV-D Grant Application, seconded by Commissioner Benson; motion carried.

### **Heartford House: Victims of Crime Act (VOCA) Grant Application**

This is a continuation grant in the amount of \$32,459 that pays expenses for salaries, training, telephone, and gasoline.

- Commissioner Shedd moved to approve the VOCA Grant for Heartford House, seconded by Commissioner Benson; motion carried.

### **YWCA Grant**

For the record, Mrs. Chapman announced a continuation grant was awarded to the YWCA in the amount of \$69,144 to pay staff, travel, and operating expenses.

### ***UNFINISHED BUSINESS***

#### **Uniform Conflict of Interest Disclosure: Court Services Director Cindy Houseman: (Continued from 1/4/2006)**

At the January 4<sup>th</sup> meeting, a Uniform Conflict of Interest Disclosure Statement was submitted for the Commissioners' approval so Mrs. Houseman can teach a "Theft Talks" Class. The Commissioners voted to request a recommendation from Mrs. Houseman's supervising judge before approving the form. The form has been re-submitted with Judge Donat's signed recommendation for approval.

- Commissioner Shedd moved to accept the Uniform Conflict of Interest Disclose for Cindy Houseman, seconded by Commissioner Benson; motion carried.

#### **Snow Removal Contract: Lawn & Shrub, Inc.**

- Commissioner Shedd moved to approve the Snow Removal Contract with Lawn & Shrub, Inc. for the 629 Building and 4<sup>th</sup> and Alabama Parking Lots, seconded by Commissioner Benson; motion carried.

### ***NEW BUSINESS***

#### **Emergency Ambulance Purchase: Ambulance Service Director Scott Wood**

Mr. Wood requested an emergency purchase of three (3) ambulances as replacements due to high mileage and developing major mechanical problems. Ambulance bids received in late 2005 were rejected because they were higher than the budgeted amount due to the chassis type in the specifications. Mr. Wood said he has four (4) ambulances that are on duty 24 hours per day and a fifth ambulance, added from his reserves due to a high call volume, is on duty 8 to 12 hours per day. Of the remaining three (3) reserve units, two have close to 200,000 miles and major mechanical problems and the third reserve unit has over 100,000 miles. Two of the primary units were purchased in 2003, two in 2002 and one in 1998. All three reserve units were purchased in 1998. He said they need to rebuild the engine in one of the three reserve units and a second one needs extensive repairs that will take approximately two weeks.

President Knochel asked if a rebuilt engine can be purchased instead of rebuilding the one we have. Mr. Wood didn't think the timeline would be much different, but noted that emergency vehicles have different engines than others out of the box.

Commissioners' Assistant Weston noted that a \$234,000 appropriation for ambulances was carried over from 2005 and \$75,000 is appropriated for 2006 for a total of \$309,000. If he requests the less expensive chassis used in prior years, Mr. Wood thinks that amount will be sufficient. Since it will be May or June before new ambulances can be put into service if the normal bid process is followed, Mr. Wood asked if the process can be bypassed since he thinks this is an emergency.

President Knochel asked Attorney Masson for an opinion on how they can proceed. Attorney Masson said he is not sure of the requirements for public purchasing but suggested advertising in case that is required and then have quotes or bids by the next meeting. He noted the Commissioners can call a special meeting with 48 hours notice or an emergency meeting with less notice since they have emergency powers.

Mr. Wood said he can have ambulance quotes for immediate delivery by the end of the week for the Commissioners' consideration.

- Commissioner Benson moved to authorize the President of the Board of Commissioners to make a decision on which ambulance quote is the lowest and most responsible subject to review for legality by the County Attorney, seconded by Commissioner Shedd; motion carried.

#### ***REPORTS***

Reports from Mail & Duplicating and Veterans Affairs as well as Minutes of the January 11, 2006 Wabash River Heritage Corridor Meeting are on file in the Commissioners' Office for review.

#### ***PUBLIC COMMENT***

None.

#### ***ADJOURNMENT***

- Upon Commissioner Shedd's motion, the meeting adjourned.

#### **BOARD OF COMMISSIONERS OF THE COUNTY OF TIPPECANOE**

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John L. Knochel, President

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Ruth E. Shedd, Vice President

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KD Benson, Member

#### **ATTEST:**

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Robert A. Plantenga, Auditor

